

Attachment 1.



Port Curtis Coral
Coast Trust Ltd
Level 1/3 Maryborough St
BUNDABERG Q 4670



(07) 4167 0037
reception@pccctrust.com.au
PO Box 537
BUNDABERG Q 4670

ENHANCEMENT, POLITICAL, SOCIAL CULTURAL ENGAGEMENT AND SPORTING FUNDING GUIDELINES

POLICY OVERVIEW

Education is fundamental to the health and well-being of our members. In view of this, the PCCC Education Policy seeks to enhance and support Aboriginal education through the promotion of excellence and engagement. Consequently, to improve the educational outcomes for its members PCCC Ltd Board has identified – *Enhancement, Political, Social and Cultural Engagement and Sporting* as a central plank in its foundation of programs being offered to its members.

PCCC Ltd recognizes that promoting excellence and engagement in education, including extracurricular activities, as being fundamental to enriching and enhancing the educational experiences particularly as they relate to Political, Social and Cultural Engagement and Sporting Activities. In this regard, PCCC Ltd recognizes that we have many upcoming social, political, cultural and sporting students amongst our membership. Priority Two is about supporting these emerging talents.

FUNDING AVAILABLE

- Thirty (30) grants of up to \$3,000 each student, per academic year, totalling \$90,000 dedicated to the Priority Two (2) Program.
- Monies provided under this program will be paid directly to the institution or organization administering the approved activity.
- No direct cash payments will be made.
- There is no Reimbursements, payments are made directly through invoices upon application being approved.
- Once the activity/event has finished no payments will be made towards the activity/event. If another event is coming up, you will need to provide the document of the activity/event in order to keep further processing your application.
- If an applicant is under the age of 18 and requires supervision. The bookings will only be for the child and parent or Guardian.
- Please call motels and hotels for the accommodation booking (we will not be accepting motel/hotel bookings online).
- Please provide invoice from motel within the application
- The booking will only be suitable for 1 parent/guardian and 1 child
- If applicant requires flights, please call the flight centre to book your air travel (we will not be accepting online bookings for flights).
- Please attach the quote within your application.

ELIGIBILITY

These opportunities are open to applicants who meet all the following criteria:

- Aboriginal students/people from the 4 PCCC groups: Taribelang, Byellee, Gooreng Gooreng and Gurang.
- Enrolled fulltime in a learning institution.
- Programs to be funded are to be at State or National levels.
- Provide supporting documentation from the educational institution or community organisation outlining the benefits of the study/activity to be undertaken.
- Programs that can be supported to allow young students to develop are included in the list below, but not limited to this list, and can include the following:
 - Limited assistance to participate in events, such as national sporting events, dance and cultural development.
 - Limited assistance to represent State or National activities – Spelling Bees, Debating Teams, Speaking Competitions.
 - Participation in approved workshops to build and improve leadership capacity.
 - Academic camps such as Science/Mathematic/Technology camps.
 - Travel overseas for a program of study.
 - Attendance at relevant conferences.

REQUIRED DOCUMENTATION

The following documents must be submitted with the application:

- A written statement of approximately 200 words outlining:
 - Why you are undertaking this activity.
 - How the scholarship could financially support and enhance your study or work.
- Evidence of your contribution to and/or leadership in community service.
- Academic transcript/school report.
- Two written references one being from a recognised PCCC community member and one other (academic, religious, community engagement, professional, or personal).

SELECTION CRITERIA - Applications are assessed on the strength of the following criteria, that the application:

- Is for extension activities, not offered in regular curriculum.
- Is for enhancement, political, social cultural engagement and sporting representation.
- Written submission is included and articulates excellence or leadership being pursued.

APPLICATION PROCESS

- All applications and supporting documents must be put in 3-4 weeks prior to the activity/event (applications sent one to two weeks prior will not be considered.)
- PCCC Ltd recognizes that opportunities for participation in such programs is ongoing and applications can be submitted from February 2023.
 - Applications to be received before COB 31st of August 2023.

SELECTION PROCESS

- The applications will be assessed by the Education Committee in consultation with the PCCC Ltd Executive and recommended to the PCCC Ltd Board.
- Unsuccessful applicants will be formally advised by letter from PCCC Ltd.

SELECTION COMMITTEE

A Selection Committee to be appointed by PCCC Trust Board with Chair of Education Committee or a nominee, to Chair the evaluation process.

DISBURSEMENT OF FUNDS

Payment Schedule of PCCC Ltd – 30 grants up to \$3, 000 each. Total = \$90,000

<p>Payment 1 Up to \$3,000</p>	<p>One-off payment to approved institution or organisation.</p>	<p>To be paid on receipt of signed PCCC Ltd Letter of Offer.</p>
--	---	--

EXPECTATIONS

- As part of the awarding of the PCCC Trust Bursaries, the recipients will be expected to consent to being part of the public positive promotion of their award. Consent Forms will be made available for this purpose.
- Successful applications must be willing to provide progress reports as well as photographs(s) for publication on PCCC Newsletter, website, or may be asked to feature in an article on behalf of the PCCC to talk on the grant or scholarship and the opportunity it had provided.
- A signed formal letter of PCCC Ltd funding assistance acceptance must be provided.